

# Eastview RB Patio I Homes

C/O Walters Management 9665 Chesapeake Dr. #300 San Diego CA 92123  
Ph# 858 495-0900 Fax# 858 495-0909 www.waltersmanagement.com

## Resident Concern Form

REQUEST FOR:  Compliance Issue  Maintenance Work  Landscape Work

NAME & ADDRESS OF REQUESTOR: \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ AM PM REPORT # 1ST 2ND 3RD

LOCATION OF CONCERN: \_\_\_\_\_

Address  
WAS A VEHICLE INVOLVED? Y N IF YES: VEHICLE TYPE \_\_\_\_\_ LIC# \_\_\_\_\_ ST \_\_\_\_\_

### BRIEFLY DESCRIBE THE CONCERN:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Request Received by: \_\_\_\_\_  HOA Board  Walters Management

### ACTION TO BE TAKEN: (For Board Member Use Only)

\_\_\_\_\_  
\_\_\_\_\_

Action Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete the "Homeowner's Concern Notice" form and return it to the Community Center or send via mail or fax to Walters Management. The Board of Directors will conduct an investigation of the concern and appropriate action will be taken.

**Remember**, neither the Management Company, on behalf of the Board of Directors, nor the Board of Directors themselves will act on VERBAL complaints. **THEY MUST BE IN WRITING**. If you have any questions regarding the process or need additional forms, please contact Walters Management at 858 495-0900. Additional forms can be found in the Communities Clubhouse.

Thank you for your assistance in helping us all pull together in keeping you Homeowners Association fair and equal for everyone.

**All Complaints and Concerns will be anonymous and confidential.**

\_\_\_\_\_  
Your Phone Number      Your Printed Name      Signature      Date

If neither the Management Company nor the Board of Directors receives additional correspondence regarding the **Homeowner's Concern Notice** the complaint will be considered resolved.